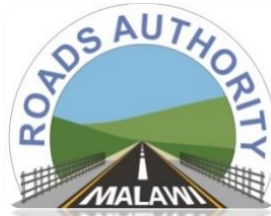


GOVERNMENT OF THE REPUBLIC OF MALAWI



Accelerating Malawi's Economic Growth

ROADS AUTHORITY

REQUEST FOR PROPOSALS (RfP)

ROADS AUTHORITY FINANCIAL AUDIT: 2025-2027 FY

Procurement Reference No.: RA/HQ/CON/2024-25/36

1. Source of funding and scope

- 1.1. The Roads Authority (RA) with funding from the Roads Fund has budgeted public funds for the procurement of various consultancy services in the 2024-2025 financial year. The RA intends to apply part of the funds to cover eligible payments for the consultancy services to undertake financial audit for the financial years ending 31st March, 2025, 31st March, 2026 And 31st March, 2027.
- 1.2. RA now invites proposals to provide consultancy services to undertake financial audit for the financial year ending 31st March, 2025, 31st March, 2026 And 31st March, 2027 as detailed in the Terms of Reference in the RFP.

2. Bidding procedures

- 2.1. Bidding will be conducted in accordance with the open national tendering procedures contained in the Public Procurement and Disposal of Public Assets (PPDA) Act (2017) and the Public Procurement Regulations of 2020 of the Government of the Republic of Malawi. Bidding is open to all eligible firms.
- 2.2. Interested eligible bidders may obtain further information from the **RA website** and inspect the bidding documents at www.ra.org.mw **starting from 20th December 2024**.
 - (a) Address where Bids must be delivered to:
 - (b) Address of Bid Opening:
The Chairperson, Internal Procurement and Disposal of Assets Committee (IPDC)
The Roads Authority, Functional Building, Off Paul Kagame Road, Private Bag B346
Lilongwe 3, MALAWI
Email address : ipc@ra.org.mw
Attention: Procurement Manager
- 2.3. Interested Bidders may obtain the Bidding Documents for a non refundable fee of MK 30,000.00. and bids received will only be eligible for evaluation if the bid is accompanied by a proof of payment. The method of payment will be bank deposit at the following NBS Bank account:
NBS Bank: **Capital City Service Centre**
Account Name: **Roads Authority**
Account number: **20991453**
- 2.4. Bids **shall** be valid for a period of **120 days** from the date of opening.
- 2.5. **Requests** for clarification on bidding documents or general questions must be sent in writing to the address in (2.2) above at least **14 calendar days** before the tender closing date.
- 2.6. The **Roads Authority** is not bound to accept the lowest or any tender.

3. Submission of bids

Bids must be delivered to **Roads Authority Head Office** in sealed envelopes with **clearly marked Procurement Reference Number and Contract Details** at or before **09:00 Hours Local Time on 17th January 2025**.